

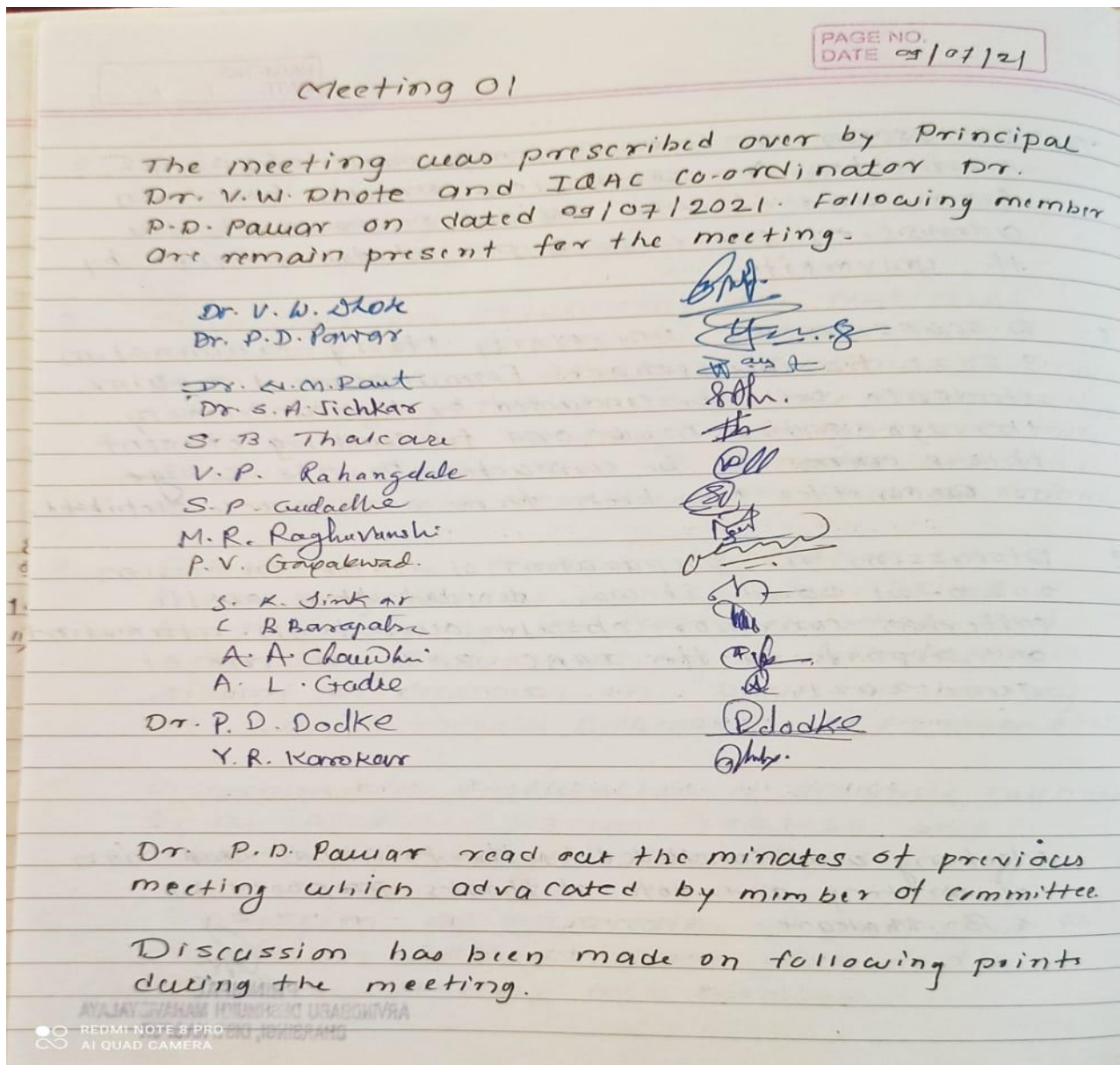


**V.S.P.M. Academy of Higher Education**  
**Arvindbabu Deshmukh Mahavidyalaya Bharsingi**  
**Tah. Narkhed, Dist. Nagpur**  
**Academic Session 2021-22**  
**Minutes of Meetings**



**Meeting No. 1**

**Date 09/07/2021**



### Agenda 01 :- Admission Process

Discussion has been made on admission process as per the schedule provided by university. Instructions are given to follow the schedule and procedure of admission process to the committee members.

### Agenda 02 :- Academic Calendar

University provided the academic calendar for session and IQAC has been prepared academic calendar for college by taking reference of university. Discussion has been made on academic planning and conduction of activities as per mention in calendar.

### Agenda 03 :- Discussion on Budget & requirement

Discussion has been made on requirement in departments and instructions are given to provide budget and list of requirement to the IQAC.

### Agenda 04 :- Purchase of Books, Journals etc.

Discussion has been made on purchasing books, e-books, Journal, e-journals etc. and to each department instructions are given to provide the budget and list of requirements.

#### Agenda 05 :- Internal Audit

Discussion has been made on conduction of internal audit for academic session 2020-21. Instruction has been given to each department and it was decided that audit will be conducted in last week of September 2021.

#### Agenda 06 :- Feedback from stakeholders

Discussion has been done on feedback collected from the stakeholders. Many suggestions are given by stakeholders and discussion made on them. It was decided to take action on some suggestion provided.

#### Agenda 07 :- Green audit

Discussion has been made on conduction of Green, Energy and Environmental audit for session 2020-21. Regarding the audit check has been distributed to committee form and it was decided to conduct the audit as early as possible.

#### Agenda 08 Institutional scholarship

Discussion has been made on providing the institutional scholarship to students. Regarding this committee has been formed and instruction given to them to decide the rules, regulation guideline regarding the same.

Agenda 09 :- Annual Magazine publication

Discussion has been made on publication of annual magazine "Onjal Phalanchi" for the session 2020-21. and it was decided to publish it on some event in college.

Agenda 10 :- MOU clusture of thirteen college

Discussion has been done on proposee receive to participate in MOU of clusture of thirteen college in surrounding region and it was decided to being of part of this clusture and college will attend the meeting, activities and also conduct the activities under the same.

Agenda 11 :- Formation of Eco-club

Discussion has been done on formation of Eco-club in college. It was decided that college should have Eco-club and various environmental activities has to be conducted under it as per mention in academic calendar.

Agenda 12 :- Competitive examination lecture series.

Mr. B.B. Madhavi suggested that he will conduct the activity of competitive examination lecture series in session

2021-22. Discussion has been done regarding it and it was decided to run this series during the session.

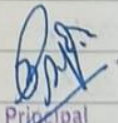
Agenda 13: AQAR submission.

Discussion has been done on submission of AQAR for academic session 2020-21. All the criterion convenor and committee conveners are inform to submit the data required for submission as per demand by IQAC.

Agenda 14: Student member in IQAC composition

IQAC student member ~~AB~~ got passed out from college so new student member from B.Sc. III Yash Karokar and B.A. III. Pragati Dodake added as a student member in IQAC composition.

The meeting was concluded by the Principal Dr. V. W. Phote and vote of thanks proposed by Dr. P. D. Pawar IQAC co-ordinator.

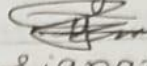
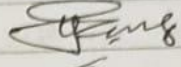
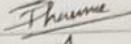





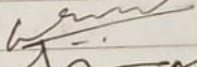
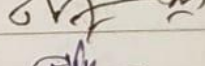
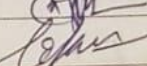
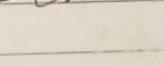


Principal  
Arvindbabu Deshmukh Mahavidyalaya  
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## Meeting 02

PAGE NO.  
DATE 02/09/2021

Meeting was prescribted over by Principal Dr. Prakash D. Pawar and following member are remain present for the meeting

name	signature
1) Dr. P. D. Pawar	
2) Dr. S. B. Thakare	
3) Dr. M. R. Paghuranshi	
4) Ms. V. P. Rethangdale	
5) Dr. A. M. Raut	
6) Dr. P. V. Gayakwad	
7) Dr. S. P. Guclachhe	
8) C. B. Boregabze	
9) P. V. Gayakwad	
10) S. R. Sinkar	
11) A. A. Chandur	
12) Dr. G. W. Kuware	
13)	
14)	

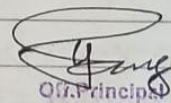
Discussion has been made on following point

Agenda 01 :- Changes in composition of IQAC

Dr. V. W. Dhote retired from the post of prin Principal on dated 31/08/2021 and Dr. P. appointed as officiating principal on dat 01/09/2021 so thair is need to make change IQAC composition.

Dr. P. D. Pawar appointed as Principal so from 02/09/2021 he became chairperson of IQAC committee and Dr. S. B. Thakare Assistant professor, chemistry appointed as IQAC co-ordinator. Newly form IQAC has composition as mentioned below.

1. Dr. P. D. Pawar Chairperson
2. Dr. S. B. Thakare IQAC co-ordinator
3. Dr. S. P. Gudadhe Faculty member
4. Dr. N. M. Raut Faculty member
5. Dr. P. V. Gayakwad. faculty member
6. Dr. M. R. Raghavanahi faculty member
7. Mr. V. P. Rahangdale Faculty member
8. Mr. D. Y. Raut management member
9. Dr. G. W. Kaware Alumni member
10. Dr. Vasant Kumbade External member
11. Mr. A. B. Choudhary. officer representative
12. Mr. C. B. Barapatre Technical staff member
13. Mr. Yash Karokar student member
14. Miss. Pragati D. Dodake student member

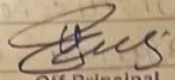


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Agenda 02 :- To handover the responsibility  
Dr. P.P. Pawar who become principal  
and Chairperson of IANC accepted this  
charge and also congratulate and hand-  
over the responsibility as IANC co-ordinator  
to the Dr S.B. Thakare.

Agenda 03: Organization of Arvind smriti din  
Discussion has been done to organize the  
program of "Arvind Smriti Din" on  
date 19/09/2021. As the message has  
been received to organize this program  
online through management, it was decided  
to all faculty member meet join the  
program online and program of workshop  
will be conducted before the online program  
in college.

The meeting was concluded by the Principal  
and vote of thanks proposed by Dr. S.B. Thakare  
IANC co-ordinator.

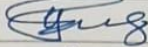

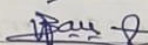

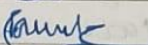




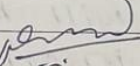


  
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Bharsingi Dist. Nagpur



## Meeting 03

PAGE NO.  
DATE 30/10/21

Meeting was prescribed over by the Principal Dr. P. D. Pawar and IQAC co-ordinator Dr. S. B. Thakare on dated 30/10/2021. Following members are remain present for the meeting.

Dr. P. D. Pawar	
Dr. S. B. Thakare	
Dr. N. M. Paut	
Ms. V. P. Rahangdale	
Mr. R. S. Ghospele	
Dr. S. P. Gupte	
Mr. S. R. Sirkas	
M. R. Raghunanshi	
Dr. A. L. Gadke	
A. V. Gonyakwad.	
C. B. Bhospatra	
A. A. Chaudhi	

Dr. S. B. Thakare read out the minutes of previous meeting which advocated by the all committee members.

Discussion has been made on following agenda during the meeting.

### Agenda 01 :- Submission of AQAR

Discussion has been made on submission progress of AQAR for session 2020-21. Discussion has been made on required remaining data, team criterion, conveners and committee conveners and all are inform to submit as earliest.

### Agenda 02 :- Conduction of Regular activities

Review has been taken on conduction of regular activities as per the provided academic calendar. It was inform to conduct all the activities by each department as per mention in calendar.

### Agenda 03 :- Certificate courses.

Discussion has been made on running self finance certificate courses and it was decided to run two certificate courses during the year.

1. Welding & Fabrication
2. Fashion Designing.

Dr. S.R. Singada & Dr. R.D. Walke appointed as convener and inform to conduct the course with the start of summer session.

Agenda 04: Conduction of University Exam W-2021  
In order to conduct the university theory exam W-2021, Dr. P.V. Gawalewad appointed as an exam incharge for the proper conduction of examination.

Agenda 05: NSS camp.

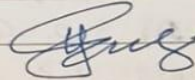
Discussion has been made on organization of NSS camp. Mr. R.S. Ghorpade NSS co-ordinator provide information that they going to submit the proposal for organizing Regular NSS camp & University level NSS camp & If permission received from university then both the camp will be organized through the college.

Agenda 06: Centralized water system.

Many students in feedback mention about the drinking water supply not proper in summer days. In order to solve this discussion has been made on it and it was decided to install the centralized water system purifier of large capacity so as to solve the problem. The proposal has to be placed in CMC meeting to get sanction from management.

Agenda #7: Renovation of office infrastructure  
Demand of office renovation has been put forward by the office staff in meeting. It was decided to put proposal regarding it in meeting of CDC in front of management.

The meeting was concluded by the Principal and vote of thanks proposed by the Dr. P.V. Gajalwad.

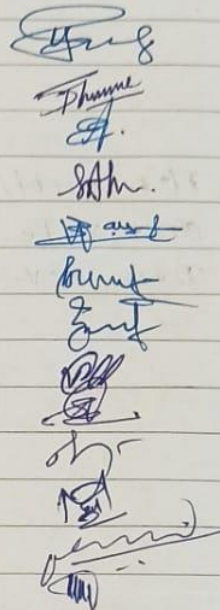


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## Meeting 04

Meeting was presided over by principal Dr. P. D. Pawar and Dr. S. B. Thatware JANC co-ordinator on dated 31/10/2022. Following members are remain present for the meeting.

Dr. P. D. Pawar  
Dr. S. B. Thatware  
Dr. M. M. Varmel.  
Dr. S. A. Jitkars  
Dr. N. M. Raut  
Mr. R. S. Chougale  
Dr. S. R. Bansod  
Ms. V. P. Rahangdale  
Dr. S. P. Gaudathe  
Ms. S. K. Sinkar  
Dr. M. R. Raghunandini  
P. V. Gayalewad  
C. B. Borapoti



Dr. S. B. Thatware read out the minutes of previous meeting which are advocated by all committee member.

Discussion has been made on following agenda during the meeting.

Agenda 01: Submission of AQAR

Discussion has been made on submission of AQAR for session 2020-21. It was inform that the work of submission is in last step and AQAR will be submitted upto the end of month.

Agenda 02: Annual sport event Koshish

Discussion has been made on organising the annual sport event 'Koshish'. It was decided that the event will be conducted in first week of February 2022.

Agenda 03: Annual gathering program

Discussion has been made on organization of annual gathering event "Sachmilan" it was decided to organize the event at the end of February 2022. Responsibility given to the convener and members of cultural committee.

Agenda 04: International/National conference

Discussion has been made on organization of International/National conference. It was decided that department of humanities will organize the conference before the end of academic session 2021-22.

Agenda 05: IPR Workshop.

Discussion has been made on organization of IPR workshop. Convener and member of research committee inform that they will conduct state level workshop on IPR in upcoming months.

Agenda 06: Training program for teacher & Non-teaching staff.  
Discussion has been made on organizing workshop for teacher and non-teaching staff. Responsibility has been given to the committee members and they inform that they will organize the workshop in upcoming days.

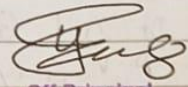
Agenda 07: Green audit

It was inform that the green audit for the session 2020-21 has completed successfully. Suggestion has been given by team regarding development of water harvesting system and it was decided to put proposal in front of the management in CDC meeting.

Agenda 08 :- NSS camp.

Discussion has been done regarding NSS camp, it was inform by the NSS coordinator Mr. Ghorpade sir that proposal for the university level camp and college camp has been already submitted university in month of December 2021.

The meeting was concluded by Principal Dr P.D. Pawar sir and vote of thanks proposed by Dr N.M. Raut.



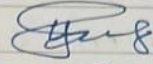
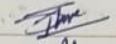
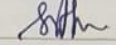
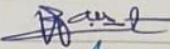



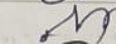



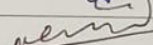

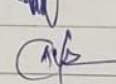
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Arvinbabu Deshmukh Mahavidyalaya,  
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## Meeting 05

Meeting was presided over by Principal Dr. P. D. Pawar and ZAAC co-ordinator Dr. S. B. Thakare on dated 26/04/2022. Following members are remain present for the meeting.

Dr. P. D. Pawar  
Dr. S. B. Thakare  
Dr. S. A. Jichkar  
Dr. N. M. Paut  
Dr. M. M. Verma  
Dr. S. P. Guduelhe  
Mr. V. P. Rahangdale  
Mr. S. R. Sinhas  
Dr. S. P. Guduelhe  
Dr. M. R. Raghuvanshi  
Dr. A. L. Gadhe  
P. V. Gayakwad.  
C. B. Banapatre  
A. A. Chauhan

Dr. S. B. Thakare read out the minutes of previous meeting which advocated by the all committee members.

Discussion has been made on following agenda during the meeting.

Agenda 1. AQAR for 2020-21 has been submitted. It was inform that AQAR for academic session 2020-21 has been successfully submitted and also accepted by NAAC. Work of IQAC and all criterion convenor and member has been appreciated by the Principal.

Agenda: 2 AQAR for 2021-22

Discussion has been made on submission of AQAR for academic session 2021-22. All the criterion convenor and committee convenor are inform to submit the required data for submission upto the end of month July 2022.

Agenda: 3 International / National conference

Discussion has been done on organizing conference and it was inform that Department of humanities will going to organize International multidisciplinary E-conference in first week of June 2022. Mr. V. P. Rahangdale appointed as a convenor for organizing event.

Agenda 4 University theory exam 8-2022.

Dr. M. M. Varna, Director of physical education already appointed as a Exam incharge for proper conduction of university theory exam 8-2022.

Agenda 5: Felicitation of merit students.

Discussion has been done on felicitation of student who did excellent work during the session 2021-22 in the field on academic, sports, cultural, social work. It was decided to felicitate such students on occasion of Arvind Smruti Diw 19/09/2022

Agenda 6:-

Agenda 6:- Academic calendar for 2022-23

Discussion has been done on preparation of academic calendar for the session 2021-22. It was decided the IAAC will prepare the academic calendar for session which based on the academic calendar given by R.T.M. Nagpur university. Academic calendar will be ready before the start of academic session of 2022-23.

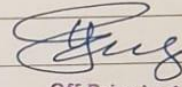
Agenda 7:- Admission process 2022-23

Discussion has been done on admission process of session 2022-23. The committee for the admission of students has been formed stream wise and responsibility has been given to conduct the admission process in proper way.

Agenda 08: Prospectus of session 2022-23

Discussion has been done on preparation of prospectus for the session 2022-23. It was decided that prospectus will be prepared by committee member with the required changes and it will keep before the start of new session.

Meeting was concluded by the principal and vote of thanks proposed by Dr. S. B. Thakare.

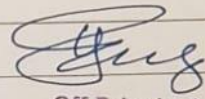


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Agenda 08: Prospectus of session 2022-23

Discussion has been done on preparation of prospectus for the session 2022-23. It was decided that prospectus will be prepared by committee member with the required changes and it will keep before the start of new session.

Meeting was concluded by the principal and vote of thanks proposed by Dr. S. B. Thakare.



Off. Principal  
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## Action Taken Report

<b>Meeting 01</b>		<b>Date:- 09/07/2019</b>
<b>S.N.</b>	<b>Agenda</b>	<b>Action Taken Report</b>
1.	Agenda 1	Admission process successfully completed by committee members for the al UG and PG students as per the schedule of university
2.	Agenda 2	Academic calendar followed by most of the department and conducted activity during the academic session.
3.	Agenda 3	Budget for the requirement has been provided by the department and it will be sanctioned and requirement for department has been completed.
4.	Agenda 4	List of book and journals requirement has been provided by the each department and required books for department are ordered.
5.	Agenda 5	Internal audit for the academic session 2020-21 has been conducted and completed during 4to 6 October 2021.
6.	Agenda 6	Suggestions on feedback are taken in consideration, Centralized water purifier system has been installed in college, Office renovation work also done.
7.	Agenda 7	Green audit which includes Green, Energy and Environmental audit for session 2020-21 has been completed through the reputed agency.
8.	Agenda 8	Committee form for the institutional scholarship conducted meeting and creates rule, regulation, guidelines for the providing scholarship which confirmed by the principal.
9.	Agenda 9	Annual magazine for the session 2020-21 has been published
10.	Agenda 10	College signs the MoU with the thirteen colleges which is called as cluster of thirteen colleges
11.	Agenda 11	College created Eco-club and conducted environment-based guest lectures, workshop, awareness program etc. during the year.

12.	Agenda 12	College successfully run the competitive examination lecture series under which total 06 lectures of experts from different areas has been conducted.1
13.	Agenda 13	Required data for the AQAR submission has been successfully submitted by the conveners and committee members to the IQAC.
14.	Agenda 14	Mr. Yash Karokar from B.Sc. III and Miss. Pragati Dodake form B.A. III has been selected as student member in IQAC.
<b>Meeting 02</b>		<b>Date :-02/09/2021</b>
1.	Agenda 1	Principal Dr. V. W. Dhote retired as a principal from college, Dr. P. D. Pawar sir appointed as officiating principal. Changes are made in composition of IQAC Dr. P. D. Pawar become chairperson of IQAC and Dr. S.B. Thakare appointed as IQAC coordinator.
2.	Agenda 3	Arvinbabu Smruti Din program has been conducted on 19 <sup>th</sup> September 2021.
<b>Meeting 03</b>		<b>Date :-30/10/2021</b>
1.	Agenda 1	AQAR for the academic session 2020-21 has been successfully submitted by the IQAC.
2.	Agenda 2	All the department conducted the regular activities as per mentioned in academic calendar.
3.	Agenda 3	Certificate course in “Welding and fabrication” and Fashion Designing” successfully conducted during summer session.
4.	Agenda 4	University theory exam has been successfully conducted by the Dr. P. V. Gayakwad sir.
5.	Agenda 5	Proposal for the conduction of University and college camp has been submitted to the university.
6.	Agenda 6	Sanctioned received in the meeting of CDC regarding installing the centralized water purifier system and also it installed successfully.

7.	Agenda 8	Sanctioned received in the meeting of CDC regarding office renovation and also it renovated successfully.
<b>Meeting 04</b>		<b>Date :-31/01/2022</b>
1.	Agenda 1	AQAR for the academic session 2020-21 has been successfully submitted by the IQAC.
2.	Agenda 2	Annual sport event “ Koshish” conducted on 1 <sup>st</sup> and 2 <sup>nd</sup> February 2022
3.	Agenda 3	Annual Gathering “ Snehmilan” successfully conducted on 28 <sup>th</sup> March 2022
4.	Agenda 4	International conference conduction working started and Mr. V. P. Rahangdale appointed as convener.
5.	Agenda 5	IPR workshop on topic “Necessity of Collaborative Research for Patents” conducted in collaboration on 20 <sup>th</sup> April 2022.
6.	Agenda 6	Teacher training program on Use of software SPSS and for non-teaching staff of maintaining of service book has been conducted
7.	Agenda 7	Water harvesting unit development proposal has been put forward Infront of management in CDC meeting.
8.	Agenda 8	NSS university and college camp successfully conducted in the month of March 2022.
<b>Meeting 05</b>		<b>26/04/2022</b>
1.	Agenda 1	AQAR for the academic session 2020-21 has been successfully submitted by the IQAC.
2.	Agenda 2	Data for academic session 2021-22 has been successfully submitted by criterion and committee conveners.
3.	Agenda 3	Multidisciplinary international E- conference successfully conducted on 19 <sup>th</sup> June 2022.



4.	Agenda 4	University theory exam S-2022 successfully conducted by the Dr. M.M. Varma of Physical education department.
5.	Agenda 5	Student felicitation and Scholarship distribution event successfully conducted on 19/09/2022
6.	Agenda 6	Academic calendar for 2022-23 has been prepared and distributed by IQAC
7.	Agenda 7	Admission process for 2022-23 has been completed by the admission committee members.
8.	Agenda 8	Prospectus for the session prepared by the prospectus committee members for session 2022-23.

