# YEARLY STATUS REPORT - 2021-2022

| Part A |
|---|
| **Data of the Institution** |

| 1.Name of the Institution | Arvindbabu Deshmukh Mahavidyalaya Bharsingi |
|---|---|
| • Name of the Head of the institution | Dr. Prakash D. Pawar |
| • Designation | Officiating Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 957105233329 |
| • Mobile No: | 8806294757 |
| • Registered e-mail | admv_bharsingi@rediffmail.com |
| • Alternate e-mail | pdpawar700@gmail.com |
| • Address | At. Bharsingi, Tah. Narkhed, Dist. Nagpur |
| • City/Town | Bharsingi |
| • State/UT | Maharashtra |
| • Pin Code | 441305 |
| **2.Institutional status** | |
| • Type of Institution | Co-education |
| • Location | Rural |
| • Financial Status | Grants-in aid |

| | |
|---|---|
| • Name of the Affiliating University | **Rashtrasant Tukadoji Maharaj Nagpur University Nagpur** |
| • Name of the IQAC Coordinator | **Dr. Shrikant B. Thakare** |
| • Phone No. | **957105233329** |
| • Alternate phone No. | **9834483911** |
| • Mobile | **9834483911** |
| • IQAC e-mail address | **admv_bharsingi@rediffmail.com** |
| • Alternate e-mail address | **shrikantthakare3@gmail.com** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | [http://www.adm.edu.in/uploads/documents/1668483039_aqar_2020_21_f.pdf](http://www.adm.edu.in/uploads/documents/1668483039_aqar_2020_21_f.pdf) |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | [http://www.adm.edu.in/uploads/documents/1668483398_acdemic_calendar_2021_22_n.pdf](http://www.adm.edu.in/uploads/documents/1668483398_acdemic_calendar_2021_22_n.pdf) |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 2** | **B++** | **2.81** | **2017** | **27/11/2017** | **27/11/2022** |
| **Cycle 1** | **B** | **NA** | **2005** | **20/05/2005** | **20/05/2010** |

**6.Date of Establishment of IQAC** — **20/07/2010**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **Nil** | **Nil** | **Nil** | **Nil** | **Nil** |

| **8.Whether composition of IQAC as per latest NAAC guidelines** | **Yes** | |
|---|---|---|
| • Upload latest notification of formation of IQAC | [View File](#) | |

| | |
|---|---|
| **9.No. of IQAC meetings held during the year** | **5** |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | **Yes** |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | View File |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |
| • If yes, mention the amount | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

IQAC prepare the academic calendar for the college which include all the activities, planning and monitoring of this all activities has been done through regular IQAC meetings.

Conduction of International/National/State/University level activities:- 1. Multidisciplinary international conference conducted through IQAC and department of humanities on 19/06/2022. 2. State level poster presentation activity conducted through IQAC and department of science on occasion of science day 28/02/22. 3. State level workshop on IPR on topic "Necessity of collaborative work for patents" conducted on 20/04/2022. 4.All the department conducted workshop on different topics during the session of National/State/university/local level. Guest lecture, seminar, tour visit, social activities including university level NSS camp and many more conducted during the session.

Feedback collected from the stakeholders and suggestion given by them are discuss in IQAC meetings some suggestions are taken into consideration as a result centralized water purifier system installed in college and administrative office renovation has been done.

During the green audit of session 2020-21 suggestion has been given to develop water harvesting unit in college was given as a result water harvesting unit has been upgraded at college.

Institution scholarship has been started for the students from

session 2021-22. Regarding this meetings are conducted,guidelines, rules are prepared and scholarship to the 11 students from session 2021-22 has been distributed to students on occasion of Arvinbabu Smruti Din 19/09/2022.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| To Reconstitute of IQAC committees as per requirements regular meetings of IQAC | The IQAC reconstituted for faculty, administrative staff, technical staff, stakeholder, management representative, external expert, alumni, student representative etc. During session regular meeting of IQAC has been conducted. |
| Preparation and electronic submission of AQAR 2020-21 | IQAC prepared AQAR for the year 202-21 and submitted in March 2022. |
| To prepare academic calendar and monitor proper working through meeting | Discussion has been done through IQAC meeting regarding conduction of activity as per the academic calendar. All department followed the academic calendar as per given |
| To encourage all departments to conduct Conference/Seminar/Workshop/Guest lectures/tour visit/seminar | 1. Multidisciplinary international conference conducted through IQAC and department of humanities on 19/06/2022. 2. State level poster presentation activity conducted through IQAC and department of science on occasion of science day 28/02/22. 3. State level workshop on IPR on topic |
| Activities under competitive examination and career counselling. Activity under Eco-club | Competitive examination lecture series and activities under eco-club conducted during the year. |
| Training program for teaching and non-teaching staff | Workshop on use of SPSS software conducted for the teaching staff. Workshop of maintain service book conducted for non-teaching staff. |
| To encourage students to participate in various competition such as Seminar, | • 1st Prize to Vaishnavi Dhirade in State level patriotic singing competition on occasion of |

| | |
|---|---|
| Poster, Quiz, Debate, workshop competitions | republic day organized by department of Music ADM Bharsingi. • 1st Prize to Vaishnavi Chachane in National level video making on Indian Heritage organized by S.S. Khanna College Prayagraj, Allahbad. • 2nd Prize to Swayam Dhole in University level quiz on occasion of Ozone Day organized by department of Chemistry ADM Bharsingi. • 10 students of B.Sc. are participated in workshop on MANAV-Human Altas Initiative in Collaboration with IISER Pune and NCCS Pune. |
| Paper publication and paper presentation | Faculty member from all department published research paper in scopus/peer reviewed international journals and conference proceeding Faculty member from all department presented research paper in International and National conferences. |
| Organization of Various Sports and NSS, Cultural activities | • University level Malkhambh Coaching Camp during 24 to 30 March 2022. • Koshish college level sport competition during 1st and 2nd Feb. 2022. • State level patriotic singing competition online on 26 January 2022. • Annual gathering "Snehmilan" 28th March 2022 • University Level NSS camp 24 to 30 March 2022. • Covid vaccination camp on 26 and 27 October 2021 and 24 January 2022. |
| To encourage faculty members and students to participate various National, State, university and college level sports and | Student participated in various college, university and national level sport competition • Bronze Medal in National level Volley |

| | |
|---|---|
| cultural event | ball competition West Zone. • Silver Medalist Khelo- India in Yoga competition • All India Gold Medalist in Woodball competition at Rajasthan • Bronze Medal in Marshal arts Khelo India • Gold Medal in Marshal arts Khelo India At State level in Solapur • University championship Gold Medal in Malkhamb • University championship Gold medal in Rope Malkhamb • University championship Gold medal in Woodball Boys • University championship Gold medal in Woodball Girls • University championship Gold medal in cross-country • University Silver medal in Boxing |
| To conduct academic audit, Green audit, ISO certification | Internal AAA for session 2021-22 conducted by IQAC during 7 to 9 November 2022. Green audit for the session 2021-22 has been conducted. College also get ISO certification in this session. |
| To celebrate Birth and Death anniversary of founder Late Arvindbabu Deshmukh Felicitation and Institutional Scholarship to students | The Birth anniversary 12/05/2021 Death Anniversary 19/11/2022 On Arvindbabu Smruti Din 19/11/2022 Felicitation of merit students in academic, sports, social work was conducted. Institutional scholarship name as " Arvind Scholarship distributed to the 11 students from different streams. |
| To collect feedback from stakeholders | Feedback collected from stakeholder students, parents, teacher, alumni and suggestion given by them discuss in IQAC meeting. |

| | |
|---|---|
| **13.Whether the AQAR was placed before statutory body?** | Yes |

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| CDC | 28/01/2023 |

## 14.Whether institutional data submitted to AISHE

| Year | Date of Submission |
|------|--------------------|
| 2021-22 | 05/01/2023 |

## 15.Multidisciplinary / interdisciplinary

College currently running the UG courses B.A., B.Sc. B. Com and one PG course M.A. Marathi. Along with this college conducted value added courses which are open for the all-discipline students. Students of all discipline are encouraging to participate in activities like workshops, seminars, field visits, sports, NSS and cultural activities conducted in college. It helps students to receive the knowledge of different discipline. University level discussion on curricular reforms as per NEP 2020 Initiating the curricular revision with choices, in the backdrop of student's feedback. College proposing the plan to add new courses in college from upcoming academic session which provide more opportunity to the students of nearby rural areas.

## 16.Academic bank of credits (ABC):

Regulation after notification regarding Academic Bank of Credits Scheme has been received from Higher education department. UGC regulations on Academic Bank of Credits implementation in a stepwise manner. Many students from college uploaded their credits on academic bank. Awareness regarding it has been developed in students and students are showing proper response to it.

## 17.Skill development:

Recognizing and enhancing skills for better opportunities of employment. Skill based certificate courses has been regularly conducted. Integration of values and skills in curriculum. A Curriculum enrooted in constitutional values, ethics and respect for Indian culture art and heritage. College form club, conducted various workshops, yoga, sports, NSS through which skill development possible.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Undergraduate course includes subject like History, Political science, Economic, Marathi, English, music. The curriculum of all these subjects comprises courses that impart the history and knowledge traditions of India. In addition to the curricular prospects, these departments conduct several co-curricular programmes that foster the dissemination of Indian history, culture, and knowledge traditions among the young students at the college through NSS, cultural, sports, club events.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

College currently running the UG courses B.A., B.Sc. B. Com and one PG course M.A. Marathi. College already focus on, program outcomes (POS), Program specific outcomes (PSO) and course outcomes (COS) of these courses which are mention. Along with these college running skill base courses, workshops and activity through different committee such as NSS, Cultural, Sports, Clubs, Department, competitive examination, career counselling which also provide opportunity to the students to achieve their goals.

**20.Distance education/online education:**

Training the students to self-explore by visiting to the online freely available education materials like spoken tutorials from IIT's and SWAYAM. Students are encourage to participate in online workshop conducted by renowned institutes. . Encouraging students to acquire extra credit with the regular credits that can help them to learn new things and be ready for the need of new markets. Improving the quality of ICT centre already available in the college by giving adequate technical support to speed up learning process.

# Extended Profile

## 1.Programme

1.1                                                             **19**

Number of courses offered by the institution across all programs
during the year

| File Description | Documents |
| --- | --- |
| Data Template | [View File](#) |

## 2.Student

2.1                                                                      **1099**

Number of students during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

2.2                                                                      **697**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

2.3                                                                      **301**

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

**3.Academic**

3.1                                                                      **24**

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

3.2                                                                      **30**

Number of Sanctioned posts during the year

# Extended Profile

## 1.Programme

| 1.1 Number of courses offered by the institution across all programs during the year | 19 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 2.Student

| 2.1 Number of students during the year | 1099 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 697 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.3 Number of outgoing/ final year students during the year | 301 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

| 3.1 Number of full time teachers during the year | 24 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2 <br><br> Number of Sanctioned posts during the year | **30** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

## 4.Institution

| 4.1 <br><br> Total number of Classrooms and Seminar halls | **13** |
|---|---|
| 4.2 <br><br> Total expenditure excluding salary during the year (INR in lakhs) | **21.62** |
| 4.3 <br><br> Total number of computers on campus for academic purposes | **67** |

# Part B

## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. **Affiliation: College affiliated to the Rashtrasant Tukadoji Maharaj Nagpur University Nagpur.**
2. **Academic Calendar: It was prpared as per RTMNU, Nagpur scheduleand along with our departmental requirements and social too.**
3. **Time Table: It was prepared as per the strength of students, required time period, and workload distributed.**
4. **Syllabus:Affiliated colleges worked on the syllabus given by the university via its board of studies.**
5. **Teaching methods:- Along with the traditional way of teaching we prefer teaching with ICT tools for that college has smart classrooms. Departmenbts also use different teaching methods for students such as organizing guest lectures, workshops, seminars, quiz competitions.**
6. **Evaluation: Internal evaluvationmainly includes month-end**

unit tests ,midand end semester exams, seminars, viva, industrial tours, viva assignments etc.which differ stream-wise. However, universities conduct final exams each semester at the end of educational sessions and declare results.

7. **Internal and Practical Submission:**Internal, external, and practical marks submitted through the university's online portal. Internal marks submission depends on the evaluation process of the college, whilepractical marks depend on the performance of students in respective exams.

8. **Extra-Curricular Activities:** For overall development of students, collegealways take an effort in organizing extra-curricular activities through NSS, Sports, Cultural activities, Social activities, etc.

9. **Feedback:-** Feedback is collected from the stakeholders, the college collects the suggestion given by them and try to improve as much as possible.

10. **Expenditure:** The budget and expenditure are sanctioned for adding infrastructure and maintenance of the physical and academic facilities in the college.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College affiliated with the RTM Nagpur University so the college academic calendar was prepared and constructed as per RTM Nagpur University's provided schedule. The academic calendar for college as well as for each department has been prepared.

IQAC and the Academic calendar committee play an important role in the preparation of the academic calendar. Academic calendar prepared for which gives details of all academic and administrative events that take place in the institution. The IQAC of the institution plays a very substantial role in maintaining the academic calendar for the conduct of continuous internal evaluation of the students. At the beginning of the academic session, Academic Calendar Committee prepares the academic

calendar and makes it available to the students and the faculty.

The academic calendar specifies all activities to be conducted in the academic year which includes teaching-learning schedule, university, and institution exam schedule, holidays, co-curricular and extra-curricular activities, unit tests, terminal examinations, Guest lectures, workshops, national days, camps, excursion and educational tours, field visits, parents-teachers meets, alumni meet, the anniversary of founder president, annual gathering, etc. IQAC keeps watching so that these activities are conducted properly.

| File Description | Documents |
|---|---|
| Upload relevant supporting documents | [View File](#) |
| Link for Additional information | Nil |

| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University** | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | No File Uploaded |
| Any additional information | [View File](#) |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

4

| File Description | Documents |
| --- | --- |
| Any additional information | **No File Uploaded** |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**2**

| File Description | Documents |
| --- | --- |
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**60**

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

**60**

| File Description | Documents |
| --- | --- |
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Professional Ethics and Human Values: It is important that**

professionals follow the ethics and awareness of human values. In order to incorporate these values and ethics, institute conduct different activities and program such as the program on the birth and death anniversary of National important peoples, Celebration of National and International days, through NSS Awareness program, Blood Donation Camps, Awareness Rallies, cleanness program, Covid vaccination camp are conducted.

Gender Sensitivity and Equality: We promote boys and girls students equally to participate in different Curricular/Extra-curricular activities. It is important to make the girl students and women in society aware of the safety, hygiene, health, etc. considering this college has a Women's cell committee, through which different activities are organized.

Institute takes care of the safety of both girls and boys students for that college is under CCTV surveillance.Girls' common room with equipped facility and a Sanitary napkin machine is installed in the common room for girls.

Environment and Sustainability: Institute gives much importance to Environment and Sustainability. To make aware students about this college form Eco-club and conducted different activities which include guest lectures, workshops, social activities, quizzes etc.

- In the university curriculum for S.Y. students, there is an environment subject through which environment study.College has a 10KV rooftop solar project which saves the use of electricity, college use maximum LED bulbs, Wheeling to the grid unit available in college. Institute has Water harvesting unit, Borewell recharge, and water bodies on college premises for environmental sustainability.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

**1.3.2 - Number of courses that include experiential learning through project work/field**

**work/internship during the year**

1

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

**1.3.3 - Number of students undertaking project work/field work/ internships**

105

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | No File Uploaded |

| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| URL for feedback report | http://www.adm.edu.in/uploads/documents/1677910749_suggestion_atr.pdf |

## TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of sanctioned seats during the year

**1340**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**618**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of seats filled against seats reserved (Data Template) | [View File](#) |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Working on slow learners: Our College is rural areain such a case most of the students . Most of the students are found with problems poor writing skills, weak speaking ability, weak communication, economical problems, weak physical strength, etc. To overcome these issues, the college conducts extra classes for such students in order to make their basics clear related subjects. The teachers of the college give home assignments, monitor their class attendance, and provide question papers of previous examinations. Along with this, we organized guest lectures, workshops, seminars, departmental activities, competitive examination-related lectures, career counseling activities, etc from these activities students are getting knowledge, information, and ideas related to their future which gave them the confidence to compete in society with bright students.**

**Working on advanced learners: There are many students show goodacademic performance in the unit tests, terminal examinations, communication skills, and interaction with teachers we keep such students in the category of advance learner. To give advanced learners a platform to develop themselves, the institution provides an open-access facility in the library through an internet resource center; more books are provided to such students through the departmental library. The teachers always motivate the students to participate in quiz competitions, seminars, group discussions, etc. By organizing quiz competitions and group discussions, the institution gives them an opportunity to express themselves. College also encourages such to participate in university, state, interuniversity competitions like seminar competitions, posters, quizzes, cultural, and sports competitions.**

| File Description | Documents |
|---|---|
| Link for additional Information | Nil |
| Upload any additional information | No File Uploaded |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| 1099 | 24 |

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experimental Learning

Laboratory work:- Students of the science stream perform regular practicals in the laboratory as given in their syllabus. Students are encouraged and mentored by the faculty members for performing the experiments.

Field Visit/ Tour:- Botanical excursion tour and Bird watching tour organized for the students by Botany and Zoology department. Educational tours are organized by other streams also.

Assignments:- Home assignments are given to the students for the self-preparation of students.

Participative Learning

Students are encouraged for the participative learning for that departments are organized guest lectures, workshops, seminars for the students from which students can gain knowledge for their academic development. Students participate in competitions like Seminars, quizzes, debates organized at the college level and also at the university, state level. To improve social awareness students are encouraged to participate in social activities through NSS.In order to develop skills, students are encouraged to participate in cultural, sports activities.

**Problem-solving methodologies**

**Extra classes are arranged for the students which have poor knowledge of the subjects in order to make them capable of facing examination and academic challenges. Guest lectures and workshops are organized for the students related to the different subjects which give them thinking ability related to different problems and their solutions. Competitive examination guidance, career counseling-related activities help them to get way in the future. The environmental awareness-based activity gives them knowledge related to environmental issues. Social activity, awareness programs, social work, through NSS teach them about society, their problems.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Link for additional information | **Nil** |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**During teaching use of ICT, the facility makes the teaching more effective. Our faculties members are making regular use of these ICT tools during teaching and organizing other activities. During this academic session due to the Covid-19 pandemic, our faculty members used an online platform for the teaching. Using this online platform all the student's related activities such as lectures, unit tests, terminal exams, guest lectures, seminars, workshops, and awareness activities are conducted for the students using tools such Zoom platform, Whatsapp, you-tube, Google form, Google classroom, etc.**

1. **There are four ICT-enabled classrooms andone audiovisual room that are equipped with LCD projectors, a sound system, visualization, and a LAN connection.**
2. **Wi-Fi unit for the teachers and students inside the campus with a speed of 25 MBPS.**
3. **In the library, four computers with internet facilities are available for the students to use as a network resource center.**
4. **Faculty members make use of PPT during the teaching which makes the teaching more effective.**
5. **During academic sessions using this online platform all the**

student's related activities such guest lectures, seminars, workshops usingZoom platform, Whatsapp, you-tube, Google form, Google classroom, etc.

6. The language lab is functional in the institution enabled with 25 computers, one server, and a LAN network.
7. INFLIBNET (N-LIST) and allied e-resources are made available free of cost. It has a good number of e-journals and e-books.
8. During the session, the college organized International, National conferences. National and state-level workshops, state level, local quizzes, posters, and competitions using online platforms.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | http://www.adm.edu.in/uploads/documents/1648188686_rooms_and_hall_with_ict_facility.pdf |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

**29**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | **No File Uploaded** |
| mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**24**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | **No File Uploaded** |

**2.4.2 - Number  of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C  Superspeciality / D.Sc. / D.Litt. during the year**

**16**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**213**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adopts an internal assessment system prescribed by RTM Nagpur University for the evaluation of the students.CIE (Continuous Internal Evaluation) is an important parameter of the teaching-learning process of any institution.

Internal assessment system already mentioned in academic calendar unit test and terminal examinations are conducted as per mentioned in the calendar. For terminal examinations, the paper setting is done as same as the university examination pattern. Attendance of students is monitored by each faculty member and a record of attendance is maintained by each department.

The assignment is given to the students on different topics, students must complete this assignment and submit it to the respective subject teachers. Teachers are making the evaluation of assignments in front of the students and try to solve the all queries of students. Record of assignment submission is maintained by the department.

For some streams project to be submitted which given to the students by respective departments along with this viva-voce to be conducted. Data-related project submission and viva-voce maintain by the department.

The practical examination should be conducted for the science stream for that internal and external examiner is provided by the university. Marks are given to the students depending on performance in practical and viva-voce.

Environmental studies are made compulsory for the students of S. Y. of all the streams of UG. Grade has to be given to the students depending on the submission of the project and examination conducted.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College-level Grievances:

Internal marks and practical marks and environmental studies

grades are given to the students on the basis of their performance so grades are directly sent to the university without showing/displaying to the students. So there is no mechanism to deal with examination-related grievances at the college level.

At University level:

Correction in the subject offered:- It is sometimes observed that while filling the online exam forms of the subjects offered by the students are not correctly reflected on the screen in such cases the university provides 3 Days time to the college to submit such grievances of the students to the university and get redressed observed anomalies.

Correction in Name on Hall Ticket: Hall Tickets issued to the students do not carry the correct name of the student concerned. In such cases, the university gives 7 Days time to get the hall ticket corrected through the institute.

Correction in Subject Offered on Hall Ticket: On hall ticket of student the subject offered are different from the actual subject in such case university gives 7 Days time to get the hall ticket corrected through the college.

Re-valuation &Recounting: If students are not satisfied with the marks awarded, they can apply for recounting as per the university's declared deadline from the declaration of result through the office at the institute. The received grievances are submitted to the university by the college along with prescribed fees recovered from the students.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Arvindbabu Deshmukh Mahavidyalaya Bharsingi present at rural region of Tah. Narkhed , Dist. Nagpur. Students from surrounding region came here to learn UG courses B.A., B.Com., and B.Sc. along with this one PG course M.A. (Marathi). During running such

courses we make students aware of outcomes of program and course outcomes.

To achieve the course outcomes our faculty members take so much effort around the students and also make planning so that students can achieve maximum from the courses. For that faculties are always focused on teaching complete syllabus to the students, conduct guest lectures. Workshop, seminars, assignments in order to give them learn maximum about the course. Evaluation of students can be done through the unit test, terminal examinations, quiz competitions, seminar activities etc. University examination results one of the way to find course outcome and our college show the good university results.

Course outcomes (CO'S) and Program outcomes (PO'S) can also motioned through the numbers of students going for higher education that is students progression , every year many students are taking admission from UG to PG. Along with this students placements also show attainments of PO'S and CO'S, students from our college place every year in different sector such government jobs, civil services, private jobs in companies etc.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

I

During the academic session college prepared an internal evaluation mechanism through conduction of unit test, terminal examination, assignments, practical's, student seminar, student's participation in different social, cultural sports activities. This mechanism also helps students to improve the university results.

Sr. No.

Class

Result percentage

1

B. A. III

95

2

B.Sc. III

92.70

3

B.Com. III

94.44

4

M.A. II

96

The overwhelming response in PG program shows the success itself. Students from Science and Commerce UG program also show good progression ratio to higher education. Students' progression during the academic session as shown below.

Sr. No.

Academic session

No. of student's progress for higher education

1

2021-22

88

College work in area of sports, culture, social, competitive

examination guidance, career counseling etc in order so that students can make the progress and achieve in different areas. Results of this some students get placement in government jobs and in private sectors, students achieve awards in sports at National, state, and university levels

Sr. No.

Activity

Award

1

NSS

Best college of NSS university award

2

NSS

Best coordinator NSS university award

3

Sport

All India Gold Medal in Woodbal at Rajasthan

4

Sport

Gold Medal Championship in Woodball girls University level

5

Sport

Gold Medal Championship in Woodball boys University level

6

Sport

**Gold Medal Championship in Malkhamb University level**

**7**

**Sport**

**Gold Medal Championship in Rope-malkhamb University level**

**8**

**Sport**

**Yogasana competition Silver Medal in Khelo India**

**9**

**Cultural**

**1st Prize in State level singing competition**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | **Nil** |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

**284**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <u>View File</u> |
| Upload any additional information | **No File Uploaded** |
| Paste link for the annual report | **Nil** |

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

http://www.adm.edu.in/uploads/documents/1673583113_sss_2021_22.pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

10

| File Description | Documents |
|---|---|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

10

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

26

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

College is located in a rural region and students who come to the college are belongs to the socio-economically backward region. Students are an important stakeholder of college and they are the main pillar of the Nation and society. It is important that youth should be aware of the history of the nation, social issues in society, the importance of education, health hygiene, in order to prepare them for their future and to be aware of their role in society. In accordance with that social activities play very much important role, give them the opportunity to interact with society.

The institution organized various extracurricular activities and extension activities under the head of NSS, Gender Sensitization, Awareness Rallies, Campaign, Health Check-up Camps, Blood Donation Camps, Swachhata Bharat Abhiyan, Covid vaccination camp, AIDS Awareness, etc. College also form an ECO-CLUB through which environment awareness program such as rallies, Guest lectures, workshop, quizzes are organize to aware them about the environment situation, problems and encourage them to find solutions. During the academic session there so many restrictions are come to the college because of that college face many problems in organizing such activities. It is important to celebrate international and national days to make students aware of their importance so this year we organized such activities like Yoga Day, Independence day, constitution day, Vaachan Prerna Diwas, Marathi Rajbhasha Din, Library day Aids day, Republic day, Women's day, Science day Death and birth anniversary of great peoples, etc

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](#) |

## 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

## 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year(Data Template) | [View File](#) |
| e-copy of the award letters | [View File](#) |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**10**

| File Description | Documents |
|---|---|
| Reports of the event organized | [View File](#) |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | [View File](#) |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**569**

| File Description | Documents |
|---|---|
| Report of the event | [View File](#) |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | [View File](#) |

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**2**

| File Description | Documents |
|---|---|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | **No File Uploaded** |

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

**2**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**College has adequate infrastructure facility for teaching and learning. College currently running three UG courses B.A., B.Com., B.Sc. and one PG course M.A. Marathi. For B.Sc. course college having separate spacious laboratory for Chemistry, Botany, Zoology and Physics with all equipped instruments, material and chemicals. There are total 12 classrooms with all required facility in which regular classes are conducted. Out of which 4 classrooms are ICT**

facility enabled in which teachers are use ICT tools for the teaching. Along with this college has separate audio-visual room with all ICT facility available in which for the students' different activities such as guest lectures, workshops, seminars, group discussions etc. are conducted.

College has computer room, in which computers with the internet facility are available. Students are use these computers for their studies. Along with this software related courses such communicative English, workshops on software's are also conduced in this computer room. Library well equipped with the E-facility for the students and teachers. There are 04 computers with internet facility available for the students in library. Students can access E-books, E-journals through these computers which help them in studies.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](View File) |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Every year college organized the college Annual gathering for the students in which many students are participating, to show their skills in different activities such as Elocution, Debate, Fashion-show, Rangoli competition, quiz competition, Flower Decoration, singing competition, Dance competition, etc. Along with this college organized competitions like patriotic singing competitions on the occasion of Independence and republic day. The college has an Indoor stadium which multi purposely use for organizing such cultural events.

The physical education department every year shows their achievements in games at National Inter-university, state, university-level games. Every year students get medals at National Inter-university, state, university-level games. Along with this every year college organized College level sports competitions for the students, competitions at the university level, state level, and National level. The college has a huge Indoor stadium to organize Indoor games such as Malkhamb, Rope Malkhamb, Table tennis, Badminton, chess, carom, etc.The college has an outdoor basketball court and a huge playground for organizing games such

as running, Volleyball, Kho-Kho, Kabaddi, football, cricket, shot put, athletics, etc.

The institution has a well-equipped gymnasium for the students and staff. Along with this college has a Green gym for the students attached to the playground which is open for all the students.

To make the yoga practice students have an Indoor stadium and outside the Indoor a stage has been prepared for practicing them. Along with this college perform yoga activities for all the students and staff on Yoga day and another yoga-related circular.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | Nil |

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

## 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | [View File](#) |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.44

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. **Library is automated with LIB-MAN Integrated Library Management System software (ILMS)**
2. **LIB-MAN is a highly integrated, user-friendly and compatible system for complete computerization of all the in-house operations of any size or type of library.**
3. **It is a Cloud Base Software which support latest technology smart phone, SMS, Email.**
4. **Lib-Man is embedded with multilingual fonts.**
5. **Software includes Barcode & QR Code fonts which make issue and return procedure easier**
6. **Software include Web OPAC, which provide student and faculty easier browsing facility.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | **Nil** |

| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **A. Any 4 or more of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1.469**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**175**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**Institute provides and update IT facility for the students, faculty and administrative staff as per the requirement and need. These facility are distributed among the various departments for academic and administrative work. The institute has high speed internet to cater the need of academics as well as allied processes.**

- **College had Separate computer center, to facilitate internet access for all the students, staff and faculty members. This facility enables users to access meaningful information available online.**
- **E- Governance system by use of ERPs is implemented in Administration office, Exam, Library and for Academic Processes usable by faculty as well as students. During**

session college buy an updated version of ERPs to make the work easier and meaningful.
- LCD Projectors, Printers, Scanners, CCTV, Wi-Fi, LAN and Internet facility etc. are also available for effective teaching learning process. Digital section in Library with high speed internet connection helps the students and faculty to browse videos, e-journals, e-magazines, e-newspapers etc
- College had open Wi-Fi for all the stakeholders, during session 2019-20 college WLAN work with the speed of 30 MBPS but as per the demand of stakeholder this speed updated to 50 MBPS from the session 2020-21.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

## 4.3.2 - Number of Computers

67

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | View File |

| 4.3.3 - Bandwidth of internet connection in the Institution | B. 30 - 50MBPS |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**15.18**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Classroom- College has a building committee for the maintenance and upkeep of infrastructure, classroom furniture & others. There are technicians, Plumbers, masons, Carpenters deputed by the college who ensure the maintenance of classrooms and related infrastructure.**

**Laboratory- Record is maintained by lab technicians and supervised by the HOD of the concerned department. Repair of instruments, requirements list is taken from the concerned department it's approved by the Principal.**

**Library- Books in library are maintained properly, any damage done repair done through proper way. To ensure the return of books, no dues from the library is mandatory for students before appearing in the exam.**

**Computers, Printers, Xerox Machine- If any problem generates regarding this physical infrastructure, then an application is given to the principal by the respective department and the problem solves through the college adopted technician.**

**Sports infrastructure- College has a huge Indoor stadium, basketball court, Playground, Gymnasium, Green gym, maintenance of all sports facilities observe by the physical education department.**

**Power Generation and energy conservation- College has a Solar rooftop unit of 10KV, Generator 01 fixed and 01 movable. Along with this LED lights, fans, etc. are available for use by all the stakeholders. So, maintenance of these facility done on regular basis.**

**Water Supply:-Maintenance of the water supply unit is done through the support staff and any problem generated is solved by a deputed technician.**

**College premises, Botanical garden, and college gardening:- Botanical garden and college gardening maintain through the respective working unit.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**699**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <u>View File</u> |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

**11**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

| File Description | Documents |
|---|---|
| Link to institutional website | http://www.adm.edu.in/uploads/documents/166874838, http://www.adm.edu.in/uploads/documents/1668748990_workshop.pdf, 4_eco_club.pdf, |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**369**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**369**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

## 5.2 - Student Progression

## 5.2.1 - Number of placement of outgoing students during the year

## 5.2.1.1 - Number of outgoing students placed during the year

**20**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

## 5.2.2 - Number of students progressing to higher education during the year

## 5.2.2.1 - Number of outgoing student progression to higher education

**86**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**1**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | **No File Uploaded** |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**13**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Administrative: Internal Quality Assurance Cell (IQAC):** The institution has nominated a student representative in IQAC.

**Student Council:** Student Council is established every year as per the rules and regulations of the University. The 'Student Council' representatives are selected on a merit basis and a few are nominated by the Principal. Student council members participate in various activities organized by the institution and provide suggestions.

**Cultural Committee:** Student representative nominated to cultural committee. Every year college organized cultural eventswhichprovidea platform for the students to show their skills.

**National Service Scheme (NSS):** College has a unit of 250 students of NSS.College organized College and university-level camps for the students..01 students representative in the NSS committee.

**Sports council:** College also organized sports events for the students every year,02 students were nominated as members of the sports council

**College Magazine Committee:** Every year college publishes college magazine and 01 student member is nominated in Committee.

**Societies:**Society form by different stream through which regular activitites are conducted.

**Library Advisory Committee:** This committee is comprised of the principal, librarian, and faculty members along with a student representative.

**Internal complaint committee:** As per the direction of the Women's Commission, Government of India, the institution has established ICC for the prevention and prohibition of sexual harassment of women in the workplace. ICC is comprised of faculty members and girls students.

**Anti-ragging Committee:**College Anti-ragging Committee has 02 nominated the student's representative for the Girls' and Boys' sides each.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**350**

| File Description | Documents |
|---|---|
| Report of the event | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | [View File](#) |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Institute currently having Non-registered alumni association in which 216 alumni are registered to the academic session 2021-22.**

**Institute conducts alumni meet for the alumnus in which discussion has been made on different agenda. In this session we conducted alumni meet through the online mode in which discussion has been done on following agendas.**

- **Information and progress about the registration of alumni committee has been discuss with the members.**
- **Discussion has been made on fund generation and providing other services through the alumni association.**

**Contribution by the Alumni**

- **No funds generated through the alumni association.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

| **5.4.2 - Alumni contribution during the year (INR in Lakhs)** | **E. <1Lakhs** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**VISION**

**To become a center of quality education by promoting high academic and social pursuit and competencies of students of the rural regions for all-round development**

**MISSION**

**To impart higher education for all-round development of students of rural areas and provide them an opportunity to make them competent for development in society**

**In accordance with this CDC is constituted as per the norms of the Maharashtra University Act. Executive committee members, teachers, non-teaching staff members, and students are members of the CDC. IQAC consists of the stakeholders directed by NAAC. The institution consults IQAC and CDC for making key policy decisions**

and considering important proposals for the development of the institution.

To enhance the quality of education, the institute provides all the required facilities to the stakeholders. Qualified teachersto enhance the teaching and learning. Maximum students belong to rural areas so many students face problems during higher education such as poor English, weak communication skills, less interaction with teachers, lack of confidence, etc. to overcome such issues various activities through guest lectures, workshops, NSS activities, cultural program, seminars, social activities, competitions, etc. Institutes also aim to provide skill-based programs to the students which may give them the opportunity to learn and earn for that college run self-financed certificate courses like welding fabrication, fashion designing (stitching classes), Vermicomposting, etc. it may develop an interest in students to start their own work during education. College also focused on competitive examination and career counseling in accordance with this various activities are organized.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a College Development Committee (CDC) formulated according to Maharashtra

University Act 2016. It acts as a link between management and the college. Meetings of CDC are held regularly to discuss matters related to college development, student and faculty development. IQAC is established in the college and plays a pivotal role at academic and administrative levels. During the year many events are organized.

- Multidisciplinary International conference
- National, state level workshops and webinars
- State level, University level competitions
- University level and college level sport events

**Case study: - Organization of University level NSS camp**

**To organize such a huge event, it is necessary to discuss the budget and way to organize the event, so the discussion has been made with the management committee (CDC). After a positive response from the management committee, in the meeting of IQAC discussion has been made on the organization of the event. The different committee has been formed, work has been distributed among the committee conveners and members. Mr. R. S. Ghorpade Dr. N.M. Raut and Dr. M.M. Varma are NSS coordinators taken the responsibility of organization of events for that they form different committees and work distributed by them. Mr. Sopan Ghorpade students of B.A. III has been worked as NSS students representative and jointly all together make the event successful.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**IQAC play a key role in overall development of the college, suggestion by the IQAC given to the Principal regarding academic, administrative, infrastructural development, which put forward by the Principal in the meeting of CDC. As per the suggestion of management body plan has been prepared for implementation of suggested work.**

**IQAC prepared academic calendar of institute with the reference of academic calendar of affiliated university R. T.M. Nagpur University. In academic calendar all the planning related next academic year is mentioned which includes different activities such as Guest lecture, seminar, workshop, conference, NSS activity, sports activity, cultural activity, examinations etc. and all the activities are conducted successfully at institute level and department level.**

**Guest lecture, workshop, seminar, departmental activity:- Successfully conducted by the different department as per the mentioned in academic calendar.**

**Conference/Seminar/Competitions:- Multidisciplinary international**

conference on currents approaches in Humanities and Sciences etc. State level poster on occasion of science day, students seminar activities. Etc.

NSS, Sports, cultural activity:- University level and college level NSS camp, Annual gathering, singing competitions, University level sport events, college level sport events etc.

College Magazine publication: - Every year college publish college magazine "Onjal Phulanchi"

Along with this many regular activities which are mentioned in academic calendar are conducted properly.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College Development Committee is the main governing body of the institute headed by the chairperson responsible for policymaking and budget approval. The institutional decisions are made by the Principal in consultation with management. Faculty and various committee/cell in-charges are directed by the Principal. IQAC monitor the functioning and working of all the committees.

The institute strictly follows the statutory norms and procedures in the recruitment and promotion of academic and administrative staff. The recruitment and promotional policies are designed by the regulatory authority and affiliating authority UGC, the Maharashtra government, and University. It is mandatory for the institution to follow the recruitment and promotion policy of these bodies.

The promotional policy of the institution is transparent and impartial. The promotional procedure for teaching faculty is based on PBAS recommended by UGC and the affiliated university. IQAC

**monitors and co-operates in the process of the Career Advancement Scheme (CAS). The Confidential Reports of non-teaching staff are prepared by the head of the institution and sanctioned by CDC for promotion to higher positions.**

**For recruitment, university constituted selection committee which conduct the interview and selection done on basis of marking system and interview.**

**Institute has constituted internal complaint committee (ICC) and anti-raging committee and their functioning monitor by IQAC and convener and members.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Link to Organogram of the Institution webpage | http://www.adm.edu.in/uploads/documents/16 57949060_organogram.pdf |
| Upload any additional information | **No File Uploaded** |

| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user interfaces | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Teaching Staff and Non teaching staff As per state government rules and regulations welfare schemes are applicable.**

Arvind Sahakari Bank is available for large amount loans such as Home loans/Personal loans/ Emergency loan facilities and saving facility.

Arvind credit co-operative society is available for an emergency loan with a small amount up to 2lac.

Grant for participation in conferences and seminars for teaching faculty.

General Provident Fund (GPF), Defined Contribution Pension Scheme (DCPS)

Medical reimbursement facility is available for teaching

Various leave facilities i.e. medical leave, casual leave, earned leave, maternity leave, etc.

Special duty leaves to staff for participation in sports events held at state, national and international level FDP/FIP, conferences/seminar/workshop is applicable in the institution.

Career Advancement Scheme (CAS) is applicable as per the Government norm

Internal complain committee for the prevention of sexual harassment for women staff and students.

Felicitation of teaching and non-teaching staff on the occasion of retirement, promotion, awards of Ph.D., recognition of research supervisor, recognition on different bodies of the university, Government.

Financial Assistance for presenting papers in Workshop, Conference, Seminar on International/National level, etc.

Institute organizes training programs as per the need for skill development of non-teaching staff

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**6**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | [View File](#) |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**For teaching staff**

**All the teaching staff submits a Performance Based Appraisal System (PBAS) each year based on the performance appraisal norms suggested by the UGC and affiliated university. PBAS system divides the performance of teachers into three categories.**

1. **Teaching, Learning, Evaluation activities**
2. **Co-curricular, extension, professional development activities**
3. **Research publications**

**Every year the performance of teachers observe by the IQAC and the Principal of the institute. Verification and suggestion are given to the teacher for improvement in the next academic session. Promotion of teachers is done through the PBAS system. The proposals of all eligible faculties are forwarded to the JD office through IQAC and the principal for placements and promotions. The staff members have received their due placements after fulfilling the necessary eligibility criteria. The submitted data concerning faculty is taken under consideration for further placements and promotions. The responsibilities of the various committees performed by the faculty members are assessed every year.**

**Non-teaching staff**

**As far as Non-Teaching staff is concerned, each and every non-**

teaching staff member's confidential report is prepared by the superintendent of the college, and thereafter it is being submitted to the principal for further processing. The principal verifies the CR reports with IQAC based on the observations for the academic year. They are asked to improve their soft skills and general behavior since they are the ones who come into the contact with students regarding official matters. Based on the report received, the annual increments/incentives are granted to the concerned employees.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year institute conducts an internal and external audit on regular basis.

Internal Audit

An internal financial audit is a continuous process and the accountant mainly takes care of it. Every year at the beginning budget academic, administrative, and physical facility disused and sanctioned. Expenses of the previous year are also taken into consideration for the preparation of the annual budget. During the internal audit, the accountant may give a few suggestions related to some of the finance and stock-related records, giving an opportunity to the institute to address and rectify the same.

External audit

Instituteconducts an external audit every year, a group of external auditors comprising a team of chartered accountants perform the auditing of the institute's financial records and book as per guidelines of the income tax department. For external audit done through chartered accountant firm Sharma and associate Nagpur. This audited report the submitted to the JD office in Nagpur then the Senior auditor and JD office in Nagpur did the assessment of the submitted financial report.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**0**

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Institute affiliated to the R.T. M. Nagpur university Nagpur and is recognized under 2f and 12B sections by the Maharashtra government. College currently running 02 UG program under grant-aid and 01 UG and 01 PG program under non-grant-aid basis.**

**College generated the funds from students' fees and funds for students' development sanctioned through the affiliated university.it was used under different heads for the development of students. For the utilization of the fund, it should be sanctioned through the principal and then the fund is realized through the proper channel. Every year fund was used in the proper channel, in order to maintain a record and proper management.**

**In order to make any infrastructural work, it will be done through the UGC scheme or from financial support through the executive management. In both cases proposal is to be prepared and put forward through a proper channel. After getting sanctioned the fund is utilized in a proper way under the observation of the Principal and IQAC.**

**Every year financial audit is conducted through external agencies so that utilization of funds is generated in audit reports.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC contributed significantly to institutionalizing quality assurance, it can be shown by the following initiative taken by IQAC. Every year IQAC prepare the plan for quality assurance and also monitor the planning and functioning of plan. IQAC also work for the development of institute and stakeholders for that initiative are taken every year. During year following initiative are taken.**

**Development of water harvesting unit and administrative Office renovation**

**Institute conducted green audit last year so the suggestion are given by committee to develop water harvesting unit in college. Discussion has been done on it in IQAC meet then proposal get sanctioned in CDC an we develop more efficient water harvesting unit in college.**

**Demand has been made by administrative staff for the office renovation. Discussion has been done on it in IQAC meet then proposal get sanctioned in CDC and office renovation has been done during the year.**

**Institutional scholarship for students**

**Discussion has been done in IQAC meet to start the institutional scholarship for the students from academic session 2021-22. Proposal of scholarship has been sanctioned by the management. The committee has been formed by the IQAC for preparing guidelines and proper working. The institutional scholarship has been distributed to the 11 students of 22000/- on occasion of Arvind smruti din 19 September 2022.**

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC always takes the initiative to enhance the teaching-learning process and also for the student's development through curricular and extra-curricular activities.

IQAC prepare academic calendar before the start of session. In this academic calendar along with traditional teaching methods many activities are included which help students to learn more effectively such as guest lectures, workshops, seminars, competitions, awareness program etc. IQAC also monitor the conduction of these activities.

The college has many ICT facilities for the students such as 04 classrooms and 01 audio-visual room with Screen, projector, LAN, a sound facility which was regularly used during the teaching-learning process. Teachers also used a PPT bank, a question bank, videos, guest lectures, workshops, tours, etc. for making the teaching-learning process more effective.

Along with teaching learning for development and for future aspect college also organize different events in sports which include sport competitions at National, state, university level. Cultural events such as annual gathering, fresher programs, singing competitions. NSS events include regular activity, awareness program, NSS camp. Competitive examination guidance, career counselling program etc.

Examination and Evaluation

The examination is the best way the evaluation of students so we regularly adopted examination schemes such as conducting unit tests and terminal examinations for the students. It helps us and students also their evaluation. Along with this students are given assignments, seminar activities, quizzes, and participation in competitions at different levels organized activities also help the evaluation of students.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | http://www.adm.edu.in/uploads/documents/1668748990_workshop.pdf 2. http://www.adm.edu.in/uploads/documents/1668749083_research_activity.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security:-

1. Students' safety is a high priority issue for the college. So the college had a security guard which did not allow anyone without an identity card inside the college premises.

**2. The Institute has installed CCTV cameras 24/7 for surveillance.**

**4. College campus has ample lighting for safety at night.**

**5. The Institute maintained separate toilets for both ladies and gents on each floor.**

**6. The Institute has MOUs with Doctors for organizing the health check-up camp.**

**7. For attending to minor medical problems, a First aid box equipped with medicines has been kept in the first-aid room.**

**8. Different programs are organized for the girl students to aware them of safety and security.**

**Counseling: Institute has different committees through which girls students are get counseling regarding different issues such as**

1. **Women cell**
2. **Internal complaint committee**
3. **Anti-sexual harassment cell**
4. **Anti-ragging committee**

**Through this cell college organized different activities for the girl students to make them aware of safety, health issue, medical issue, etc.**

**The institute provides counseling to students of both genders as and when required by Mentee: Mentor**

**Common Room: The Institute has separate common rooms for girls with required facilities for the girl students. In girls, common room sanitary napkin machine is also attached through which students get sanitary napkins at are very low cost.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://www.adm.edu.in/uploads/documents/1656917007_7.pdf |

| 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment | **B. Any 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | [View File](#) |
| Any other relevant information | **No File Uploaded** |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management**

- **The college had a three colour dustbin at every flour college for the collection of different type ofwaste.**
- **Leaf litters from treescollected and dumped at a vermicomposting unit in college.**
- **The college had MoU for the collection of solid waste from the college with the "Grampanchayat of Rohana.**
- **NSS unit takes a cleanness drive on college premises once a month.**

**Liquid waste management**

- **General liquid waste in college is passing away from college premises through the wastewater line college.**
- **Liquid chemical waste generated through the chemistry laboratory is collected in a separate container and is disposed of through the proper channel.**
- **During this session due to the covid-19 pandemic, students attend the college from home so no such waste is generated.**

**Biomedical waste management**

- **The college had MoU with Latamangeshkar hospital for the management of Biomedical waste generated mainly through the girl's common room, this waste was collected properly and handover to the Latamangeshkar Hospital unit for the decomposition. During this session due to the covid-19 pandemic, students attend the college from home so no such**

waste is generated.

**E-waste Management**

- The college had MoU for the collection of the E-waste generated in college. E-waste is generated yearly and collected by Pride computer Ltd., some of its users for recycling, and others are properly disposed of.

**Hazardous chemical waste:**

- Chemicals in the laboratory which get expired are separated yearly and it was given to the retailer from which we buy them for proper disposal.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | No File Uploaded |

| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | A. Any 4 or all of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

**7.1.5 - Green campus initiatives include**

| 7.1.5.1 - The institutional initiatives for greening the campus are as follows:<br><br>1. Restricted entry of automobiles<br>2. Use of Bicycles/ Battery powered vehicles | B. Any 3 of the above |
|---|---|

3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | A. Any 4 or all of the above |
|---|---|

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen        reading | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | [View File](#) |
| Policy documents and information brochures on the support to be provided | **No File Uploaded** |
| Details of the Software procured for providing the assistance | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Institute providing higher education from 1986 in rural areas for the socio-economically weaker students. Institute is bound by its Vision "To become a center of quality education by promoting high academic and social pursuit and competencies of students of the rural region for all-round development" and its Mission To impart higher education for all-round development of students of rural areas and provide them an opportunity to make them competent for development in society. The institute recognizes its responsibility of shaping a generation enriched with human values and professional ethics.**

**In order to ensure attainment of this, the institute organizes different activities such as**

- **NSS regular activities on college premises and surrounding village which include Swachhata Abhiyan, awareness program, rallies, etc and NSS university and college level camp which provide students platform for skill development and opportunity to observe the issue society.**
- **Environmental awareness program such as guest lectures, workshops, rallies, quiz competitions etc are conducted under Eco-club.**
- **Cultural activity and sport events are conduccted**
- **Birtha and death anniversary program of national heroes.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View File](#) |
| Any other relevant information | **No File Uploaded** |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

It is very important to make the sensitization of students and employees to constitutional obligations such as values, rights, duties, and responsibility. In consideration with this institute organized different activities and programs through different committees such as NSS, Death and Birth anniversary, women cell and departmental activity, etc. During this year such activities are organized which are shown below.

International and National Days:- Environment Day, Yoga Day, Independence Day, Teachers day Constitution day, Voter day, Consumer day, National science day, Republic day, etc

Birth and Death anniversary:- Arvindbabu Smruti Din, Mahatma Gandhi Jayanti, Savitribai Fule Jayanti, Swami Vivekanand Jayanti, Dr. Ambedkar Jayanti, Sant Sevalal Maharaj Jayanti, Shri. Shivaji Maharaj Jayanti, Gadge Maharaj Jayanti, Yeshwantrao Chauhan Jayanti, Sant Ravidas Jayanti are the activities are conducted to aware the students and faculty the Human values.

NSS activities:-NSS is the best platform to aware the students and faculty of their duties and responsibility towards the people, society, environment, etc. In accordance with this NSS college conduct, different activities.

Women Cell: Women cell in college conduct different activities related to awareness, health, gender equity-related activities this year these activities are conducted through the cell

- Workshop for the students and parents about the role of nutrition in women's health
- Mothers day program in which women cell members interact with the students and parents

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff  4. Annual awareness programmes on Code of Conduct are organized | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During the academic session different International/National/Local days are celebrated and events are also organized on occasion of celebrating these days. Along with days, program on Birth and death anniversary of different peoples are also organized.

1

International Yoga Day

21 /06/21

2

**Independence Day**

15 /08/21

3

**Ozone conservation Day**

16 /09/21

4

**Vachan Prerana Din**

15 /10/21

5

**Constitution Day**

26/11/21

6

**National Yuva Day**

12/01/22

7

**Republic Day**

26/01/22

8

**Marathi Bhasha Din**

27/02/22

9

**National Science Day**

28/02/22

10

International Women Day

08/03/22

11

Mothers Day

10/05/22

12

Arvindbabu Smruti Din

19/09/21

13

Mahatma Gandhi Jayanti

02/10/21

14

Savitribai Fule Jayanti

03/01/22

15

Swami Vivekanand Jayanti,

12/01/22

16

Dr. Ambedkar Jayanti,

14/04/22

17

**Sant Sevalal Maharaj Jayanti,**

**15/02/22**

**18**

**Shri. Shivaji Maharaj Jayanti,**

**19/02/22**

**19**

**Gadge Maharaj Jayanti,**

**23/02/22**

**20**

**Yeshwantrao Chauhan Jayanti,**

**12/03/22**

**21**

**Sant Ravidas Jayanti**

**27/02/22**

**22**

**National Chemistry week**

**23&24/ 10/21**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | [View File](#) |
| Geo tagged photographs of some of the events | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1:-Environmental awareness through Eco-club

Goal:College form Eco-club, through which different environmental awareness activities are conducted so that students get aware about the environment.

Context:-During the year college form Eco-club in college and it was decided that to conduct the different environment base activities on occasion of different environment related days.

The Practice:Through Eco-club such asguest lectures, workshops, quizzes, awareness program we tried to make the students aware regarding environment.

Evidence of Success:Students and faculty member show their active participation in each activity. Students get the knowledge how important to secure our environment

Problem EncounteredExtra time needed to conduct such activity. Disturbance in regular academic schedule

Limitations:Extra time needed so not possible to explore these activity at large level. Students participation depend on their intrest

Practice 02:- Importance of competitive examination lecture series and career conselling

GoalTo aware students about the opportunity in competitive examination

Context:- To conduct the competitive examination lecture series

The Practice:-College conducted competitive examination lecture series during the year,different expert guest are invited from different areas who share the knowledge, expeience and importance of competitive examninations.

Evidence of Success:Students started to work in the direction of competitive examination career.

Problem Encountered1.Many guest are conducted the lecture in online mode as they cannot afford to come to college. Extra

expenditure required to conduct such event . It also disturb the regular academic schedule of students

Limitations:Extra expenditure required to conduct such event.

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | [View File](#) |
| Any other relevant information | No File Uploaded |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To make our environment more substainable is a need in todays situation. Youth in college should know the importance of environment and they must work for make it more sustainable. For this they must aware about the importance of environment and what effort should be taken to make it sustainable. College form Eco-club, through which different environmental awareness activities are conducted so that students get aware about the environment in which they leaving and how they can make it sustainable for themselves and others.

Objectives of Eco-club:

- To conduct different environment related activity on different specific days.
- To conduct guest lectures, workshops, quizzes, awareness program related environment
- To make the students aware regarding environment related problems and how to work on them.
- To develop intrest in students to work on making environment sustainable.
- To aware them what are the possible hazards in future if they not care about the environment.

During the year we conduct different environment base activites through Eco-club.

- World environment day quiz
- Eco-friendly rakhi making workshop
- Seed ball preparation drive
- Workshop on making Eco-friendly Ganesha
- State level poster competition on occasion of science day

- **Guest lecture on socio-economic vulnaribility assesement of climate change**
- **Guest lecture on occasion of world earth day**
- **Itercolligiate quiz competition on occaassion of energy conservation day**
- **Workshop on making eco-friendly holi colors**
- **Tree plantation week**
- **Water for bird activity**
- **Workshop on making Eco-friendly diya**
- **Intercolligiate quiz competition on World ozone day**
- **World water day rally in Inderwada village and quiz competition**

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | [View File](#) |
| Any other relevant information | **No File Uploaded** |

7.3.2 - Plan of action for the next academic year

- **To prepare academic calendar and conduct the curriculum as per mention in it**
- **To conduct International/National/state Conference, Seminar, workshops etc.**
- **To conduct Academic and administrative audit**
- **To conduct environment, green and energy audit**
- **To conduct training program for teaching and non-teaching staff**
- **To get Alumni association registered**
- **To improve ICT facility in college**
- **To send proposal for new courses and to add them curriculum**
- **To encourage students for participation in sports, cultural, NSS activity at National/state/university level**
- **To encourage faculty members to get research grant**
- **Improvement must be needed in research publication and more focus should be on UGC care journals.**